



|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)
SJB Institute of Technology

BGS Health and Education City, Dr. Vishnuvardhana Road, Kengeri, Bengaluru-560060
Approved by AICTE, New Delhi.

Autonomous Institute affiliated to Visvesvaraya Technological University, Belagavi
Accredited by NAAC with 'A+' grade, Certified by ISO 9001 - 2015
Recognized by UGC, New Delhi with 2(f) & 12 (B)



Semester:	I/II	Course Type:	HSMC		
Course Title: Professional Skills and English					
Course Code:	23ENGH01		Credits:	PP/NP	
Teaching Hours/Week (L:T:P:O)			0:1:1:0	Total Hours:	30
CIE Marks:	50	SEE Marks:	--	Total Marks:	50
SEE Type:	-			Exam Hours:	--
II.Course Objective					
<ul style="list-style-type: none"> • This course aims at achieving fluency and confidence in spoken and written English. • Acquiring wide range of vocabulary and linguistic competence that is required for functional performance. • Building elementary foundations for the knowledge related to conventions and use of language in society, particularly in speaking and listening skills • Developing the basic skills for creative reading and writing with precision 					
II.COURSE CONTENT					
Module-1: Introduction to Communicative English					Hrs: T/4 L/1
Fundamentals of Communicative English- Barriers to Effective Communication, Different styles in Technical Communication. Interpersonal Communication Skills, Types of communication Interpersonal Communication Skills, Non-Verbal Communication Skills (Body Language), Barrier in communication, how to improve it.					
Grammar Focus: Basic English Grammar, Parts of speech.					
Activity: Peer- Based Exercises to Ignite conversation. Allow students to interact with each other; talk about their Special Skill, Hobbies and Passion.					
Textbook: Chapter: sections: Discussion and coverage of contents as suggested in PART-01: .1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.11, 1.13 of textbook 1.					
Pre-requisites (Self Learning): Basics Of Grammar learnt in PUC- Parts of Speech.					
RBT Levels: L1, L2 and L3					
Module-2: Listening Skills					Hrs: T/4 L/1
Introduction to Phonetics: Sounds and Symbols of vowels, Consonants, Diphthongs, Syllables Silent and Non-Silent letters. Pronunciation of 'The', Homophones and Homonyms.					
Importance Of Listening: Difference between Hearing and Listening, Active Listening, Types of Listening, Barriers in Listening, Note taking, Active response, Empathy and Perspective- taking, Building Listening Habits.					
Activity: Scenario – Based Activity					
Textbook: Chapter: sections: Discussion and coverage of contents in Part -02: 7.1, 7.2, 7.6, 8.7. Part-03: 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, 9.11, 9.12 of textbook 01.					
Pre-requisites (Self Learning): Audio Track listening such as Podcasts, Audio Books, Language Learning to improve Pronunciation , Comprehension and over all Language Skills.					
RBT Levels: L1, L2 and L3					
Module-3: Introduction to Speaking Skills					Hrs: T/4 L/1

<p>Developing Vocabulary, Paraphrasing conversations, Paraphrasing content, Common Errors in Pronunciation. Importance of Non verbal communication [Body Language, Para linguistic features] Presentations on a various themes by organizing a larger unit of discourse and giving information and Expressing opinions, Group Discussions: Significance of GD and Do's & Don'ts. Assertive Communication skills, Answering to the Point following 7C's of communication. Extempore and Public Speaking.</p> <p>Grammar focus: Reported Speech, Voice, One -word Substitution, Prefix and Suffix.</p> <p>Activity: GD</p>																
<p>Textbook : Chapter: sections: Discussion and coverage of contents in Part- 04: 10.1, 10.2, 10.3, 11,1, 11.2, 11.3, 12, 13 of textbook 01.</p>																
<p>Pre-requisites (Self Learning) Basic English Grammar, Pronunciation, Speaking on general topics</p>																
<p>RBT Levels: L1, L2 and L3</p>																
<p>Module-4: Introduction to Reading Skills</p>														Hrs: T/4 L/1		
<p>Types of reading [Skimming, and Scanning, Extensive and intensive reading], Oral skills with emphasis on conversational practice. Reading Comprehension. Analytical and Comparative Reading, Usage of Dictionary.</p> <p>Reading Job advertisements, understanding Job specifications, requirements in application form [Job or for higher studies].</p> <p>Grammar focus: Subject verb agreement, use of Active verbs, Sequence of Tenses.</p> <p>Activity: Book review [Fiction& Non- Fiction], News Paper article reading, Magazine and Journals review.</p>																
<p>Textbook: Chapter: sections: : Discussion and coverage of contents in PART-05: 17.1, 17.2, 17.3, 17.7, 17.8, 17.9, 17.10, of textbook 01.</p>																
<p>Pre-requisites (Self Learning): Basic Reading skills.</p>																
<p>RBT Levels: L1, L2 and L3</p>																
<p>Module-5: Introduction to Writing Skills</p>														Hrs: T/4 L/1		
<p>Techniques in Paragraph Writing, Organizing Principles of Paragraphs in Documents, Reportwriting; Long and Short, Punctuations, Emails, Blog writing, Resume and Cover Letter writing.</p> <p>Grammar focus : Misplaced Modifiers, Idioms and Phrases</p> <p>Activity: Students write a short Article and Report on Recent Technological Innovations.</p>																
<p>Textbook: Chapter: Sections: Discussion and coverage of contents in Part-06: 20, 20.1, 20.2, 20.3, 20.4, 22.7, 23.5, 23.13, 25.1, 25.2, 25.3, 25.6, of textbook 01.</p>																
<p>Pre-requisites (Self Learning): Basic English Grammar, Vocabulary.</p>																
<p>RBT Levels: L1, L2 and L3</p>																
<p>III. COURSE OUTCOMES</p>																
CO1		Develop the ability to speak English language with the right way of pronunciation.														
CO2		Practice listening effectively to communication in English.														
CO3		Express the viewpoints with confidence in English.														
CO4		Implement English vocabulary at command and language proficiency.														
CO5		Perform well in campus recruitment, engineering and all other general competitive examinations.														
<p>IV. CO-PO-PSO MAPPING (mark H=3; M=2; L=1)</p>																
PO/PSO	1	2	3	4	5	6	7	8	9	10	11	12	S1	S2	S3	S4
CO1									2	2						
CO2									2	2						
CO3									2	2						
CO4									2	2						
CO5									2							
<p>V. Assessment Details (CIE & SEE)</p>																

General Rules: Refer Annexure Section 7				
Continuous Internal Evaluation (CIE): Refer Annexure Section 7				
Semester End Examination (SEE): Refer Annexure Section 7				
VI.Learning Resources				
VII(a): Textbooks:				
Sl. No.	Title of the Book	Name of the author	Name of the publisher	Edition and Year
1	Communication Skills	Sanjay Kumar Puspa Latha	Oxford University Press	02 th Ed., 2015.
VII(b): Reference Books: (Insert or delete rows as per requirement)				
1	How to Analyze People: The Ultimate Guide to Speed Reading People Through Proven Psychological Techniques, Body Language Analysis and Personality Types and Patterns	Sebastian	Oxford English Dictionary Croft	02 nd Ed., 2018
2	English Grammar	Krishnaswamy, Subashree .	New York: Cambridge University Press.	04 th Ed., 2018
VII(c): Web links and Video Lectures (e-Resources):				