



**Revaluation/Photocopy Application Form – Dec 2019/Jan 2020 Examinations
(To be submitted by the students to the college electronically through
email, WhatsApp etc)**

USN

NAME OF STUDENT (In CAPITAL LETTERS)

Mobile Number

Email id

Account Number

Name of Bank and IFSC

No.	Sem	Subject/ Course Code	Subject/Course Title	RV ₹ 400 UG) / ₹3000 (PG)	PC ₹ 300 (UG only)
1				<input type="checkbox"/>	<input type="checkbox"/>
2				<input type="checkbox"/>	<input type="checkbox"/>
3				<input type="checkbox"/>	<input type="checkbox"/>
4				<input type="checkbox"/>	<input type="checkbox"/>
5				<input type="checkbox"/>	<input type="checkbox"/>
6				<input type="checkbox"/>	<input type="checkbox"/>
7				<input type="checkbox"/>	<input type="checkbox"/>
8				<input type="checkbox"/>	<input type="checkbox"/>
9				<input type="checkbox"/>	<input type="checkbox"/>
10				<input type="checkbox"/>	<input type="checkbox"/>
Total Fees (Application fee of Rs.20-00 to be added)				₹	

NOTE

- UG Programs:** Revaluation fee ₹ 400-00. Photocopy fee per subject/course: ₹ 300-00.
- PG Programs:** Revaluation fee Rs.3000-00 per subject. There is no facility for photocopy.
- Students UG programs can apply for only revaluation, only photocopy (where permissible) or both revaluation and photocopy (where permissible) in case of UG programs. **Students of PG programs can apply only for revaluation.**
- Photocopy facility is not available for subjects/courses involving drawing sheets and also for PG programs. For such subjects, only revaluation is applicable.
- Revaluation and/or photocopy is not available for practical subjects/courses.

Don'ts:

- 1. Students should not make online payment to the university directly.**
- 2. Students should not send their application to the University directly.**

UNDERTAKING BY STUDENT

I hereby state and undertake as follows:

- I have read and understood the instructions distributed along with this application.
- I have verified all entries, including subject/course codes in the application form and state that they are correct and that I will not request to make changes to this application once submitted to college.
- I will pay the necessary fees to college **online (if the provision is made by the college) or will pay the fee** as soon as the COVID-19 lockdown is lifted or before that if possible, and I understand that announcement of revaluation results is subject to payment of revaluation fees within time.
- I have calculated the fees correctly as per VTU fee structure. If my calculation is incorrect, I undertake to pay the correct fees.
- I have submitted this application to the college as per the requirements.
- I have **signed the application and retained a copy of this signed application** my reference.

Date:

Place:

Signature of Student

This page is for information of students

It should not be scanned and sent to college. Only the first page must be scanned and sent to college.

INSTRUCTIONS TO STUDENTS

1. Read all items in the undertaking section carefully, understand and follow them.
2. No modifications will be permitted once the application once the revaluation application deadline is passed.
3. Only mistakes in the data entered by the college will be corrected, on production of the original scanned copy of the application.
4. Double check all data entered into the application, especially the email ID and mobile number. They will be required to receive the Photocopy.
5. Do not forget to sign the application. Applications without signature will be rejected.
6. You can fill the application in one of the following ways:
 - a. Print the application, fill and sign it.
 - b. Use freely available software such as Adobe Fill and Sign on Google Play for Android devices, Adobe Reader or several other similar free software both on the desktop and mobile devices. Some examples are:
Foxit Reader (<https://www.foxitsoftware.com/pdf-reader/>) on Windows desktop and Adobe Fill and Sign (https://play.google.com/store/apps/details?id=com.adobe.fas&hl=en_US).
 - c. Write by hand on plane paper giving all data as per the application format and sign it.
7. Keep the scanned copy of the application form that you send to the designated email ID/WhatsApp number specified by your college.
8. Once the application data is entered into the VTU Revaluation Application portal by your college, you can verify the same with the help of your email ID and mobile number.
9. Visit the VTU results website <https://results.vtu.ac.in> to verify the subject/course codes